

**Job Title: Chief Officer Asset Management and Regeneration**

**Date: 15.01.2018**

**Ref:LS**

**Job Purpose**

The Chief Officer Asset Management & Regeneration is a member of the City Development Directorate leadership team. The post holder will lead on the Council's strategies and programmes to support the delivery of the Council's Asset Management, Regeneration and Property plans – including major capital infrastructure developments, regeneration programmes and optimising our land and property holdings in the interests of the city. Flexible and specialist resources will be organised to work across the Directorate, Council and other partners to support achieving Corporate Plan outcomes in regard to the Council's assets.

**Key Requirements**

- A relevant degree or equivalent level qualification or relevant in depth expertise together with significant leadership experience at a senior level within the Asset Management, Regeneration, Property Development and economic infrastructure programme delivery
- Comprehensive knowledge and understanding of the legislative, strategic and policy context of asset management and taking responsibility, through concurrent delegation authority arrangements, for relevant statutory asset management and regeneration related matters.
- Excellent communication skills with the ability to influence, negotiate and establish credibility for the Council and the service, to enhance its reputation and to form positive and relationships.
- Providing leadership and managing services relating the Council's strategic agenda around asset management, property and regeneration.
- To lead the development of regeneration and housing investment proposals and area based regeneration and investment proposals to improve the quality of areas as places to live and invest in, and to enhance their economic prospects.
- Improve the quality and sustainability of the built and natural environment specifically in relation to council assets.
- Improve the environment through reducing water usage and the emissions from public sector buildings, operations and service delivery, and encourage others to do so.
- To make a significant contribution to the development, governance, updating and implementation of the Council's Regeneration Strategy and lead the management of major programmes developed to deliver it.

<u>LCC Values</u>	
Working as a Team for Leeds	<ul style="list-style-type: none"> <li>• Provide direction and support to individuals and teams promoting a 'high performing' 'can do' attitude within a coaching style.</li> <li>• Developing the Council's relationships with the private sector, working with and through others, across the council and partnerships to ensure the delivery of all relevant strategic outcomes and objectives;</li> </ul>
Being Open, Honest & Trusted	<ul style="list-style-type: none"> <li>• Ensure citizens, council members, trade union representatives and key external stakeholders e.g. private sector are provided with all relevant information to ensure meaningful engagement and consultation in order to make decisions.</li> <li>• Learn from mistakes and seek to promote continuous improvement and best practice</li> <li>• Creating a culture of excellence in service delivery, continuous improvement and a focus on outcomes which maximises the use of resources and actively promotes the council's values.</li> </ul>
Working with Communities	<ul style="list-style-type: none"> <li>• Work effectively with a variety of partner organisations to deliver outcomes; communicate and involve stakeholders and the wider community in new developments to encourage ownership and commitment</li> <li>• To be responsible for key regeneration projects for the directorate which need to be co-ordinated at a city wide level or across a number of areas within the city.</li> </ul>
Treating People Fairly	<ul style="list-style-type: none"> <li>• Recognise that everyone has an equally important part to play and values the diverse and vibrant nature of the city and all its citizens</li> </ul>
Spending Money Wisely	<ul style="list-style-type: none"> <li>• Lead, direct and manage a range of budgets and resources made available, ensuring that resources are deployed to best effect; provide value for money and are well monitored and controlled.</li> <li>• Deliver the Council's asset management strategy to manage investment in and disposals from the Council's property portfolio to support economic growth and meet the needs of communities, facilitate more integrated and efficient service delivery, and to contribute to financial savings and income for the Council.</li> </ul>
<u>Working Context</u>	
<ul style="list-style-type: none"> <li>• The role is primarily office based but post holders are expected to work flexibly both at home and at various locations across the City and region. Hours are worked mainly Monday to Friday, in accordance with the needs of the service; however the post holder will be expected to work regularly outside normal working hours, including attendance at evening / weekend meetings or events.</li> </ul>	
<ul style="list-style-type: none"> <li>• The role profile and specification are an outline only and may vary from time to time without changing the character of the job or level of responsibility</li> </ul>	